



Job name:

Job address:

City:

State:

Zip:

Contact:

Phone:

**PRODUCT**

Name:

Species:

Color:

Width:

Thickness:

Solid

Engineered

Finish:

Lot #:

Note:

**DELIVERY**

Delivery date:

Indoor Environment

HVAC unit installed & working?

Yes  No

°F

% RH

Room flooring left to acclimate in:

HVAC System Settings

Moisture Meter used:

°F

% RH

Moisture Content readings

Subfloor:

% MC

Flooring:

% MC

*\*Proper acclimation for 3/4" solid flooring includes cross stacking and completely opening boxes including any interior wrapping. Engineered flooring may not require acclimation prior to installation. Always follow manufacturer's guidelines.*

**INSTALLATION**

Start date:

Completion date:

Indoor Environment

HVAC unit installed & working?

Yes  No

°F

% RH

HVAC unit installed & working at time of sanding & finishing?

Yes  No

HVAC System Settings

°F

% RH

Moisture Content readings

Subfloor:

% MC

Flooring:

% MC

Concrete Moisture Test:

Type:

Reading:

Subfloor:  Concrete  Plywood  OSB  Other

Underlayment Type

Installation method:  Nail/Staple  Glue-down  Floating

Fastener:  Cleat  Staple

Size:

Gauge:

Adhesive used:

Trowel size:

Adhesive moisture barrier:

Yes  No

Type:

Is the building or home enclosed and weather tight?

Yes  No

Whole home humidifier on w/water connected?

Yes  No

Customer approves species, color, size, sheen, & texture?

Yes  No

Subfloor clean, dry, sound, & flat prior to install?

Yes  No

Installer signature:

Customer signature:

Maintenance guide left with customer?

Yes  No

Date: